



Job Posting: Advertising Coordinator September 1, 2018 to March 31, 2019

The mission of the Over The Edge Newspaper Society is to produce the student newspaper for UNBC, and provide meaningful journalism experience to students.

Reporting to the Editor In Chief, the Advertising Coordinator will:

- Procure advertisements for the website and print editions of Over The Edge Newspaper
- Set advertising rates for print editions of Over The Edge and for overtheedgenewspaper.ca
- Maintain business relationships between the Society and advertisers
- Explore new ways to advertise in Over The Edge
- Be able to report on their work to the Board of Directors if asked

In compensation for these duties, the Advertising Coordinator will be paid 30% commission on all ads they acquire for Over The Edge print issues and at overtheedgenewspaper.ca, and 20% for ads referred to them by other staff/volunteers.

To apply, please submit a cover letter and resume to Sam Wall, Editor In Chief, at over.the.edge.unbc@gmail.com before 4pm on Friday, August 24, 2018.

Over the Edge Newspaper Society **Mailing Address:**
6-350 – 3333 University Way
Prince George, BC V2N 4Z9

Location:
University of Northern British Columbia
Northern Undergraduate Student Centre
NUSC Room 6-350